

## Building Rehabilitation Resource Centre (BRRC) Guided Tour Application Form

Address : 201 & 202, 2/F, Eresidence, 8 Hok Yuen Street, Hung Hom, KLN  
Email Address : [BRRC@mail1.ura.org.hk](mailto:BRRC@mail1.ura.org.hk)

Tel : 2588 3700  
Fax : 2588 2566

<b>(Part I) Applicant/ Organisation Information and Details of Event</b>	
No of Visitors (maximum 15 persons):	
Date:	
Time (Please refer to the following time slots):	
Applicant (Mr/ Ms/ Mrs)/ Organisation name :	Applicant/ Organisation phone:
Address:	Email Address:
<b>(Part II) Other Information</b>	
Fee: Free of charge	
Language: Cantonese	
Special assistance: Yes*/ No	*No. of visitors requiring special assistance:
*Please specify (e.g. wheelchair user, the visually impaired etc.):	

Opening Hours of BRRC	Guided Tour (by appointment )
Tuesday to Friday - 10:00 – 21:00 Saturday & Sunday - 10:00 – 18:00 (Monday & Public Holidays - Closed)	3 sessions per day; 1 hour per session. <ul style="list-style-type: none"> <li>● 11:00 - 12:00</li> <li>● 14:00 – 15:00</li> <li>● 16:00 – 17:00</li> </ul>

### Terms and Conditions

1. This application form should be completed in block letters.
2. The BRRC reserves the right to request for the pertinent proof in order to process the application.
3. Applicant/ organisation shall comply with the laws of the Hong Kong Special Administrative Region, including but not limited to the Law of the People's Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region and any other laws of Hong Kong in relation to the safeguarding of national security, and shall not engage in any act or activity which is not in compliance with the said laws.
4. Maximum No. of visitors per guided tour is 15 persons.
5. The BRRC will arrange the guided tour on a first-come, first-served basis. Application should be made from 3 days to 2 months prior to the date of visit.
6. Applications will be confirmed by email within 3 working days. Applicants should present the confirmation email upon admission or the BRRC reserves the right to refuse admission.
7. Applicants should arrive on time for the booking. The BRRC reserves the right to cancel the guided tour if the applicant is late for more than 15 minutes. If there are any changes after confirmation (date, time, no. of visitors etc.) or cancellation of booking, please notify the BRRC at least one working day before the date of visit. No other arrangements will be made up for the cancelled bookings.
8. The BRRC has the full discretion on the assessment of applications. The decision made by the BRRC shall be final.

### Remarks

1. Applicant/ organisation should consider the weather and traffic conditions when determining whether or not to attend the guided tour.
2. Applicants are required to submit a new application for any guided tours cancelled due to bad weather.

**I fully understand and agree to abide by the Terms and Conditions of Guided Tour Application.**

Applicant's Signature and Chop (if applicable):

Date:

*The information collected from this form will be used for purposes related to this application only. In accordance with the Personal Data (Privacy) Ordinance, the applicants have the right to access, amend, and ask for a copy of their personal data contained in this form. If anyone has any questions about this entry form, please contact the BRRC at 2588 3700.*

(BRRC Tour 202407)